

Application for Grandfathering Contact Hours VCCA Career Development Program

When Used: The Applicant must be Enrolled in the VCCA Career Development Program prior to making an application for Grandfathering Contact Hours.

This form is submitted to the Certification Review Committee *with a copy of all coursework transcripts* to be considered. A Clerk may submit this application to request credits for education completed by a deputy clerk between 1/01/13 and 8/31/14. Credit is limited to coursework previously accredited by the Compensation Board during this period. Transcripts must be provided in order to consider credit requests. The VCCA Certification Review Committee has the final decision on which coursework is qualified and the number of credit hours assigned to it.

Name of the Deputy Clerk you are requesting Contact Hour Credit for:

Last First MI

Location Telephone (*include area code*) Email Address

I affirm that the information given on this application and which appears on all documentary evidence included herewith is complete and true to the best of my knowledge.

Signature of Clerk Date

Questions? Call or e-mail Ashby Pritchett @ (276) 403-5106 or apritchett@vacourts.gov

Mail or Fax Form to:
VCCA Certification Review Committee
Mail: P.O. Box 1206, Martinsville, VA 24114. Fax No.: (276) 403-5232

(Application for Grandfathering Contact Hours 2/21)